



STANFORD HOTEL
MONGKOK

RESERVATION REQUEST FORM

Willem C. Vis International Commercial Arbitration Moot

(Date: 22 - 30 March 2020)

Name : Mr/Ms/Mrs (First name) _____ (Last name) _____

Mr/Ms/Mrs (First name) _____ (Last name) _____

Contact: (Tel) _____ (Fax) _____ (Email) _____

Room Rates for Twin / Double-Bedded Room

22 – 26 March 2020 (05 nights) at **HK\$790.00nett per room, per night**

27 – 28 March 2020 (02 nights) at **HK\$990.00nett per room, per night**

29 March 2020 (01 night) at **HK\$790.00nett per room, per night**

Remark(s): The above room rates are inclusive of 10% service charge per room, per night

Buffet Breakfast : Complimentary Daily Buffet Breakfast will be included exceptionally

Single Room – including breakfast for 1 person

Double / Twin Room – including breakfasts for 2 persons

No. of Room required : _____ Conference Registration No (if any) : _____

Special Request : Double Bed Twin Bed Non-Smoking Smoking

Arrival Date : _____ Arrival Flight/Time _____

Departure Date : _____ Departure Flight/Time _____

Transportation :

◆ Hotel Limousine Arrival Departure Round Trip (HK\$900 per car per trip)

Booking Guaranteed By : Amex Visa Master JCB

Credit Card No.: _____ Expiry Date: _____

Name of Card Holder : _____ Signature : _____

****3rd party credit card information will NOT be accepted by the Hotel**

Notes :

1. Please put a "✓" in the appropriate box.
2. All bookings must be guaranteed by a credit card or a bank draft of one night room charge. Otherwise, room space will be released without prior notice.
3. One night room charge will be applied as penalty if cancellation or amendment could not be notified by writing to the hotel 07 days prior to arrival date.
4. Each reservation request form must be submitted to Stanford Hotel **on or before 13 March 2020 (Friday)**.
5. All reservations and requests must be made in advance and are subject to space availability and hotel confirmation. The above room rates may not be applied to any late reservations.

Please return to: Connie Au, Sales Executive

STANFORD HOTEL, 118 Soy Street, Mongkok, Kowloon, Hong Kong SAR

Tel: +852 2313 7032

Fax: +852 2721 7511

Email: sales3@stanfordhotel.com

HOTEL USE ONLY

CONFIRMATION NUMBER : _____

By _____ Date _____

Handwritten signature and date: 5/02/2020